

Minutes of the **November 2, 2021** Regular Meeting of the Manitowish Waters Planning Commission

Meeting called to order at 6:09 P.M. by Chair Dan Sleight, following the completion of one Public Hearing.

Commissioners Present: Dan Sleight, Dan Johns, Jr., Robert Becker, John Hanson, Vince Hoehn, Mike Kramer, Lynn Schroeder
Also Present: Zoning Administrator Tom Thiessen

Public Visitors: John Orwin, Steve Kolarchek

Approval of Agenda

Motion by Johns, second by Kramer, to approve the agenda as posted and waive the reading. Motion carried.

Public/Governmental Comments and Correspondence

Hoehn reported that the zoning office had received an email from a resident of Stepping Stones Lane stating her interest in Manitowish Waters developing a plan to regulate shipping containers in the community.

Reading and Approval of Minutes

Motion by Hanson, second by Johns, to approve the October 5, 2021 Ullrich CUP Application Public Hearing minutes, and the October 5, 2021 Regular Meeting minutes as presented. Motion carried, with Sleight abstaining.

New Business

Orwin CUP application. In response to a question by Becker about the number of square feet of living space in the structure, John Orwin stated that the structure is 30x60 both floors; upstairs will be split between his wife's workshop and the living quarters. Residential part is about 900 sq ft.

Dan Johns left the meeting at 6:13 P.M.

After question and answer on the roof mean height, motion by Hanson, second by Sleight, to approve the application. Roll call vote: Kramer: Aye Hoehn: Aye Hanson: Aye Schroeder: Aye Becker: Aye Sleight: Aye Motion carried.

Zoning Administrator's Report

Zoning Administrator Thiessen reported that the office had inquired of the County the status of the investigation into the Synkelma and Naw Trust violations. A reply was received from Jim Janet that was judged to be incomplete. Thiessen will follow up with Jim Janet. Thiessen will also send a letter to both parties notifying the owners of violation of Town ordinances, and requesting the owners to contact the Zoning Administrator to set up an appointment to discuss the finding of violations, and possible fines and remediation.

Thiessen presented his 3rd Q reports, and reported that the zoning office computer problems continue.

Secretary's Report

Hoehn presented his hours for approval. Motion by Sleight, second by Kramer, to approve. Motion carried, with Hoehn abstaining. Hoehn also reported that he is revamping the fee schedule as posted on the website so that it is more user-friendly.

Unfinished Business

Discussion on doing away with the after-the-fact permit and establishing a fixed amount for failure to obtain a permit. This would apply to both landowner and the contractor. \$500 was suggested as the initial fine. The landowner would still need to obtain a permit, which may be subject to remediation and further fines if the landowner does not follow through. No action taken.

Discussion on changes in regulation of accessory buildings. Hanson suggested that in R-1 any accessory building over so many square feet not be allowed. 1500 sq ft was suggested. This would apply to not only first permitted accessory structure, but also any subsequent ones, which would be subject to the Conditional Use process. There would be no more CUP's for metal sided structures. Hanson to run both questions by the Town's attorney.

New Business (continued)

The 2022 Plan Commission budget as prepared by the Town Board was reviewed.

Motion to go into closed session as per WI Stat §19.85(1)(c.) by Sleight, second by Schroeder. Roll call vote: Kramer: Aye Hoehn: Aye Hanson: Aye Schroeder: Aye Becker: Aye Sleight: Aye Motion carried. Time was 6:58 P.M. Hoehn left the meeting.

Hoehn returned to the meeting. Motion to reconvene in open session by Sleight, second by Kramer. Roll call vote: Kramer: Aye Hoehn: Aye Hanson: Aye Schroeder: Aye Becker: Aye Sleight: Aye Motion carried. Time was 7:02 P.M.

Motion by Sleight, second by Kramer to offer the position of Secretary to Hoehn for another year at \$28.00/hour. Motion carried, with Hoehn abstaining.

Meeting declared adjourned by Chair Sleight. Time was 7:04 P.M. Next scheduled meeting: December 7, 2021, following three public hearings beginning at 6:00 P.M.